

## FIMS-GRC Button-making Equipment Loan Policy

(November 2014)

The GRC has a 1-1/4" button maker available for FIMS graduate student and instructor use.

Only FIMS graduate students and student groups that have made advance requests to use the button maker will have access.

The button maker is available for overnight loan for ***class projects, presentations, and student group use***. The button-maker is not for personal use.

The GRC supplies the button maker and a circle cutter. Buttons used for individual projects (up to 5) will be supplied by the GRC.

Button-making materials for larger projects and student group events can be ordered from People Power Press. This is a Toronto company with speedy delivery times.

*<http://peoplepowerpress.org/collections/button-parts-for-button-making>*

Please refer to the GRC's handout describing how to make a button in 5 easy steps.

Button templates are available from The Button Guy's button making resources:

*<http://thebuttonguy.net/files/templates.html>*

If you are unsure about use, please consult FIMS-GRC staff at the Service Desk before proceeding.

Finally, we request that you use this equipment in NCB. It is very heavy and difficult to transport. When you book the button-maker, we can also book a GRC meeting room for you to use.

Questions or comments: Please contact Marni Harrington (mharring@uwo.ca).